FSR Clearinghouse

Add-on Peer Review Newsletter

Image Credit: Pexels, fauxels, 2019

Newsletter Highlights

Add-on Versus Alternate Curricula

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Overview of the Process

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Submitter Changes

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Reviewer Changes

Peer review process open for short course submissions!

The peer review process for add-on content is now accepting short courses and similar submissions through the Food Safety Resource Clearinghouse. Prior to completing a submission, we <u>highly recommend</u> you review the content in this newsletter.

Add-on Versus Alternate Curriculum

Before deciding whether to submit your short course or supplemental workshop modules/materials for peer review, it is important to assess whether your content fits within the definition of an add-on or alternate curriculum.

Add-ons

Additional content that is developed to supplement the standardized curriculum. Standardized curriculum includes the trainings developed by the Produce Safety Alliance, Sprout Safety Alliance, and Food Safety Preventive Controls Alliance to meet the needs of most stakeholders who must comply with the Food Safety Modernization Act (FSMA) rules.

- Examples of short course add-ons include supplemental training modules and non-standardized workshops. For simplicity, the term short course will be used in the rest of this document.

Alternate Curriculum

Other developed curriculum that satisfies FSMA-defined food safety training requirements. For alternate curriculum to be recognized as equivalent to the standardized curriculum, you must work with FDA. If you would like help with this process, you can submit content and questions to the North Central Region Center for FSMA Training, Extension, and Technical Assistance for review.

Image credit: Pexels, Pixabay, 2017

Click here for more information about the alternate curriculum review process

Overview of the Process

The peer review process for short courses is very similar to the review process for other add-ons. An overview on the peer process can be [found here](#). A pictorial overview of the peer review process [can be found here](#). There are a few important differences between a review of short courses and non-short course add-ons. These differences will be highlighted in the next sections.

Submitter Changes

In the peer review request section of the Submit your Resource form, there are new options that submitters will need to select to ensure short course materials are considered for peer review.

1. Under Tags, submitters will need to select "add-on/supplemental educational material" and "short course" under the type option.

2. For the "Would you like your content to be submitted for peer review?" question, submitters must select "yes". Once these options are selected, additional questions will appear for submitters to complete.

TYPE

- ☐ Add-on / Supplemental Educational Material
- ☐ People
- ☐ Podcast
- ☐ Poster
- ☐ Project
- ☐ Published Rules & Statutes
- ☐ Short Course

Submitter Changes Continued

One new question has been added to the peer review specific questions. For the question, "Any special considerations for review?", submitters need to provide information on how reviewers can access the short course content.

ANY SPECIAL CONSIDERATIONS FOR REVIEW? *

i.e. language requirements, etc.

Some short course materials may be hidden behind a paywall or is only available for viewing with access to certain software. For reviewers to be able to access the content anonymously, it is the submitter's responsibility to provide the editor team with the information and means for reviewers to be able to access the content.

If you have any questions about how to make this accommodation, please reach out to WRCEFS (wrcefs@oregonstate.edu) before submitting your short course for review.

Reviewer Changes

Significant changes were made to the reviewer form and timeframe for reviewing add-on content.

For add-ons that are not short courses, reviewers will be asked to complete the review form within **three weeks** of accepting the invitation to review.
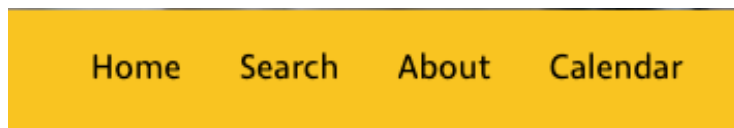
For short course add-ons, reviewers will be asked to return the review form within **two months** of accepting the invitation to review.

Image credit: Pexels, Leeloo The first, 2020

The following changes have been made to the reviewer form:

1. A new set of questions have been created for short course reviews. To access these new questions, the reviewer will select the "check here if you are reviewing a short course" button at the top of the review form.

| Home | Search | About | Calendar |

Create Peer Review

☐ Check here if you are reviewing a short course

The reviewer will select this option to receive the additional questions

Reviewer Changes Continued

2. Whether a reviewer is asked to review an entire course or subset of modules, reviewers will be answering questions based on all of the materials they are given for review. Questions reviewers will be answering are focused on the following topics:

   a. Information provided by the submitter

   b. Content and materials

   c. Presentation

   d. Quality and clarity

   e. Overall

Image credit: Pexels, Leeloo The first, 2020

Image credit: Pexels, Anna Shvets, 2020

Evaluations

New clarifying language has been added to the submitter and reviewer forms regarding evaluations. Reviewing an evaluation is not considered part of the peer review process. If the reviewer would like to view a copy of the evaluation, the reviewer must ask a Clearinghouse editor team member or facilitator. That editor/facilitator will then contact the submitter and ask if the evaluation component can be made available for the reviewer(s).

Image credit:
Pexels, fauxels, 2019

If you have any questions about the peer review process, please contact the Western Regional Center to Enhance Food Safety at
wrcefs@oregonstate.edu

Thank you!
We look forward to your submissions!

WRC
Western Regional Center to
Enhance Food Safety

NECAFS
The Northeast Center to
Advance Food Safety